

Step 1.

Within your web browser, navigate to www.ipayimpact.co.uk . It will take you to main iPay webpage as per the image below.

The screenshot shows the iPayimpact website. On the left is a login form with fields for Username and Password, a 'Log On' button, and a 'Register' button. Below the 'Register' button is a link to 'mygovscot myaccount'. On the right is a large banner with the text 'Welcome to iPayimpact' and 'iPayimpact is the trusted online payments platform for UK schools and parents.' The banner includes an image of a family and a tablet displaying the iPayimpact interface. At the bottom of the banner is a 'Schools - Learn More' button and three icons: a trophy, a shield, and a piggy bank.

iPayimpact
Online The Right Provider

Sign in to your account

Username* Recover Your Username

Username

Password* Reset Your Password

Password

The Password field is required.

Log On

Or

Register

Need more help? Read our FAQs

or login via

mygovscot
myaccount

The option used by many councils in Scotland. What is mygovscot myaccount?

Welcome to iPayimpact

iPayimpact is the trusted online payments platform for UK schools and parents.

Schools - Learn More

Step 2.

Click on the “Register” option.

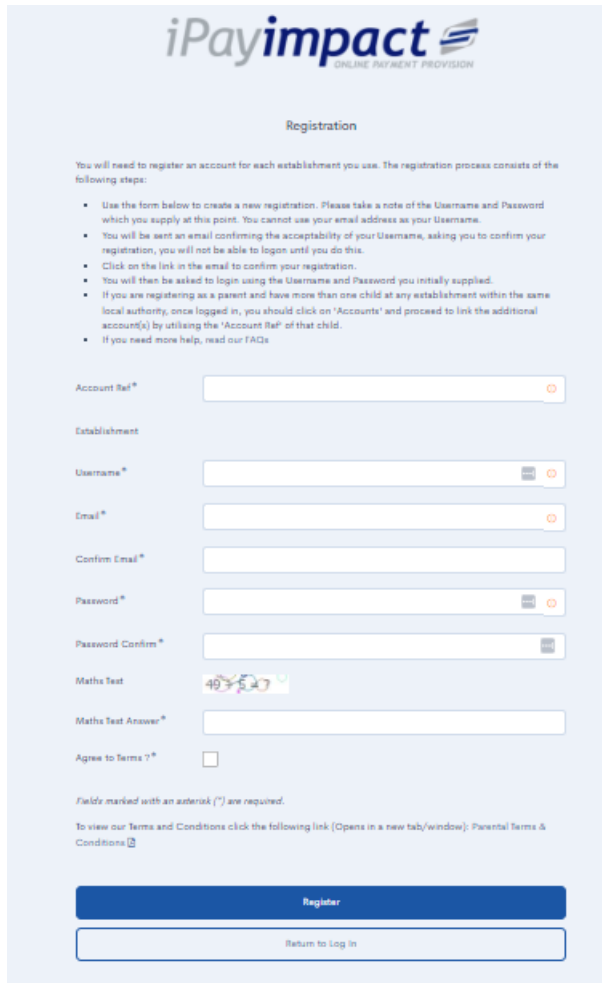
Register

Step 3.

Make sure you have your onboarding letter to hand. You will need the “Account Ref” code provided by your child’s school for the next step.

Step 4.

The below screen will now appear. Please fill in all details as requested.




The image shows the iPayimpact registration form. At the top is the iPayimpact logo with the tagline 'ONLINE PARENT PROVISION'. Below the logo is the heading 'Registration'. A paragraph explains that users need to register an account for each establishment and lists the steps: 1. Use the form to create a new registration, noting the Username and Password. 2. Receive an email confirming the acceptability of the Username. 3. Click the link in the email to confirm registration. 4. Login using the Username and Password. 5. If registering as a parent with multiple children, link additional accounts. 6. Read the FAQs if needed. The form fields are: Account Ref* (text input), Establishment (text input), Username* (text input with a strength indicator), Email* (text input), Confirm Email* (text input), Password* (text input with a strength indicator), Password Confirm* (text input), Maths Test (a math problem: $49 \div 5 = 9.8$), Maths Test Answer* (text input), and Agree to Terms* (checkbox). A note states 'Fields marked with an asterisk (*) are required.' and provides a link to 'Parental Terms & Conditions'. At the bottom are two buttons: 'Register' and 'Return to Log In'.

Information required for each field is as follows:

- | | | |
|--------------------------|---|--|
| Account Ref | - | This is the code provided by your school for onboarding |
| Username | - | The username that you wish to use to login to iPay |
| Email | - | The email address that you want any iPay related correspondence to be sent to. |
| Confirm Email | - | Confirmation of the email address that you want used. |
| Password | - | The password you want to use for iPay. |
| Confirm Password | - | Confirmation of the password. |
| Maths Test Answer | - | The answer to the simple equation on screen. |
| Agree to Terms | - | Please tick the box to agree to the T&C's |

Once all boxes are completed, you will be able to click “Register”.

If you have missed any information that is required, the missing items will be highlighted red as per the image below.



The Account Ref field is required.

Step 5.

Please check your emails. You will receive an activation email which requires you to click on the link to activate your account.

Dear Mr Gareth Hunter,

An iPayimpact account has been generated for you.

Your registration for Username: **garethhunter** has been created, but not yet enabled.

Please click on the link below to confirm your email address and activate your registration.

<http://www.ipayimpact.co.uk/Demo/Account/ActivateAccount?activationKey=bsyUDXXkccb2hk5c>

if you cannot click on the link above, copy and paste it into the address bar of your browser.

Step 6

You can now login to iPayImpact by going back to www.ipayimpact.co.uk , and inputting your login details.